

KEVIN ATLAS' GUEST SPEAKER CONTRACT

This agreement is made and entered into by and between Kevin Atlas and Westwood High School.

I. EVENT INFORMATION

Sponsor: Westwood High School

Approximate audience size:

Date: November 2, 2021

Day of week: Tuesday

Arrival time:

End time:

Suggested dress attire for Kevin:

Speech location/address: 7 Opportunity Spur, Gillette, WY 82718

Additional program details:

II. CONTACT INFORMATION

Primary Contact Person: Shawna McIlnay

Title: Health/PE Teacher

Phone:

Email: smcilnay@ccsd.k12.wy.us

III. TRAVEL INFORMATION

Nearest airport:

Travel time from airport to event location:

Hotel (if applicable):

Date of hotel stay (if applicable):

Hotel address (if applicable):

* This is an all-inclusive contract and Kevin is responsible for his own travel expenses.

Contact person representing Kevin Atlas: Brooke Atlas (e) brookemollring@yahoo.com (c) 916-605-6239
--

Checks payable to "Captains Creed LLC" Captains Creed LLC 3401 Smokey Mountain Circle El Dorado Hills, CA 95762
--

IV. PAYMENT INFORMATION

\$4,000.00 all-inclusive for services, as described in this agreement.

Expenses (for “plus additional expenses” contracts only): SPONSOR will receive a travel expenses invoice immediately after this speaking engagement. This will include the following agreed upon expenses:

- N/A

Signed Contract: In order to consider this date firm, a signed copy of this contract must be emailed back.

Payment terms: 100% of the agreed upon fee, to be paid by check and given to Kevin in person when he arrives for this event.

*Issue these checks payable directly to “Captains Creed LLC”

*Payments received in advance of this event will be held in an escrow-type account until the event’s completion

V. PROGRAM REQUIREMENTS

- Quality sound system
- Wireless microphone (lav mic if available)
- Bottle of water
- LONG SHOT trailer will be used in place of a biography for Kevin’s introduction
- Laptop screen and projector
- Internet access for LONG SHOT documentary trailer (https://youtu.be/pqNtZvVb_Lk)

VI. CANCELLATION TERMS

1. Cancellations must be done in writing
1. If agreement is cancelled by SPONSOR and the date is not resold: 100% of the fee (plus nonrefundable travel expenses incurred for “plus expenses” contracts) must be paid by SPONSOR if notification is given 14 days or less prior to scheduled engagement. 75% of the fee (plus nonrefundable travel expenses incurred for “plus expenses” contracts) for 15-30 days notice and 50% of the fee (plus nonrefundable travel expenses incurred for “plus expenses” contracts) for 31+ days notice.
2. If agreement is cancelled by Kevin due to unforeseen personal emergency or airplane/weather complications, Kevin will immediately refund any payment received.
3. If Kevin has commenced travel to your event and the engagement is cancelled due to an Act of God (e.g. ice storm, earthquake) or dangerous situation (e.g. riots, violence), SPONSOR will be responsible for travel expenses incurred by Kevin. Kevin’s fee will not be charged, the holding deposit (if collected) will be applied to travel expenses and any excess funds from the holding deposit will be refunded to SPONSOR.
4. If this agreement is cancelled for any reason, both parties shall make every effort to reschedule the event when possible.

VII. ADDITIONAL TERMS

1. All audio or video taping of this event are prohibited to be uploaded to the internet.
2. Any alterations to this contract must be agreed upon by both parties.

In witness to their understanding and agreement to these terms and conditions, the parties hereby affix their signatures below.

	<u>Print name</u>	<u>Signature</u>	<u>Date</u>
Guest speaker:	_____ Kevin Atlas _____	_____	_____
Sponsor’s contact:	_____	_____	_____

Captains Creed LLC

3401 SMOKEY MOUNTAIN CIRCLE
EL DORADO HILLS, CA 95762

INVOICE

INVOICE # 110221
DATE: NOVEMBER 2, 2021

BILLED TO:

Westwood High School
7 Opportunity Spur
Gillette, WY 82718

DESCRIPTION	AMOUNT
Kevin Atlas Speaking Engagement for Westwood High School on 11/2/2021	\$4,000.00
	TOTAL
	\$4,000.00

Terms & Conditions:

Kevin Atlas speaking engagement for Westwood High School on November 2, 2021 as outlined in "Kevin Atlas' Guest Speaker Contract"